



CITY•OF•BOUNTIFUL

NOTICE OF JOB OPENING GOLF COURSE SUPERINTENDENT

Posting Date: April 29, 2014
Department: Golf
Reports to: Parks Director
Salary Range: Grade 17 (Salary Range \$23.67 - \$30.19 per hour)
Position Type: Full-Time
How to Apply: Applications available at bountifulutah.gov
Send to: Human Resources, 790 South 100 East,
Bountiful, Utah 84010 Email: jobs@bountifulutah.gov
Posting Deadline: 6:00 P.M., May 12, 2014

Overview:

Under general supervision of the Parks Director, the Golf Course Superintendent plans, directs, and manages the maintenance operations and landscaping of the City of Bountiful municipal golf course.

Tasks:

The Golf Course Superintendent coordinates, supervises, and manages all maintenance operations of the City golf course. Maintains and services all golf course maintenance equipment, tools, supplies, materials and parts; arranges for major equipment repairs and maintenance as needed. Keeps and maintains detailed daily schedules and records of course maintenance activities. Maintains and orders additional maintenance stock as needed. Operates a variety of specialized golf course landscaping and grounds keeping tools and equipment. Manages, maintains, and repairs golf course irrigation system, watering schedules, computer system, and coordinates irrigation rebuilds, modifications, and new golf course construction projects.

In addition, the Golf Course Superintendent coordinates maintenance activities, tournament schedules, and course "set-up" with Golf Course Professional and/or Assistant. Prepares and monitors annual golf course maintenance budget, related records, and reports. Prepares and maintains payroll and associated personnel records for subordinate personnel including Temporary, and/or Seasonal laborers; Hires, supervises, schedules, coordinates, assigns, trains, and reviews the work performance of subordinate grounds keeping and equipment repair employees; Performs appraisals and reviews of all subordinate personnel. Hires, trains, evaluates, and disciplines golf course employees.

Knowledge, Skills and Other Characteristics:

- Knowledge of the principles and techniques of golf course operations, turf management, and general grounds maintenance. Knowledge of the operation, maintenance, and repair of specialized golf course maintenance equipment and automated irrigation systems,
- Knowledge of safe methods for using, storing, mixing, and applying insecticides, herbicides, pesticides, fertilizers, surfactants, and other chemicals.
- Understanding of principles of government finances, preparing budgets, budget processes and controls.
- Skill in understanding, interpreting, and complying with complex Federal, State, and local laws, codes, regulations, policies, rules, and guidelines.
- Understanding of principles of employee hiring, supervision, motivation, training, performance evaluations, and discipline.
- Able to prepare and present clear and concise maintenance reports.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to lift and/or move up to 50 pounds frequently and 100 pounds occasionally.
- Ability to perform other related duties and tasks as directed or required.

Qualifications:

Working consecutively for Five (5) years as a full time Golf Course Superintendent; OR three (3) years consecutively as a full time Golf Course Assistant Superintendent with a Bachelor's degree in Horticulture, Landscape Architecture, Turf Science or closely related field OR an equivalent combination of education and experience.

Must have Noncommercial Pesticides Applicators Certificate and, at least, approved for Ornamental & Turf, and Vertebrate application.

Must possess and maintain a valid Utah Driver's License.